

CSAP 2003 SPRING BUSINESS MEETING

Omaha, Nebraska

5:00 –5:35 PM

Saturday, May 17, 2003

1.0 Call to Order: Ron Bender (TX)

The meeting was called to order at 5:00 p.m.

2.0 Approval of Fall 2002 Minutes: Ron Bender (TX)

Minutes were read and approved as presented.

3.0 Report of the Treasurer: Presented by Bob Craven for Karlen Cantrell Brucker (MO) who was absent

- 3.1 A copy of CSAP's current financial statement was provided for all members.
- 3.2 Assets were reported of approximately \$92,000.00
- 3.3 Current Fiscal year began in January (by-law change approved last year). This is the third year of profit and at 5/16/03 Executive Board meeting the Board approved placing \$12,000 in equal amounts in a short term money market and Vanguard accounts. The reserve is nearly equivalent to one year operating budget.
- 3.4 Current year's budget is to break even. CSAP is well positioned at this time.

4.0 Report of the Past President: Nancy McKinley (WI)

Nancy McKinley met with the president and president-elect of the Council of Academic Programs in Communication Sciences and Disorders (CAPCSD) board in March 2003. She also presented an overview of CSAP at their spring conference in New Mexico in April. An overview of CSAP and CAPCSD was presented and discussion followed on future communication/interaction between CAPSCD and CSAP.

It was announced that the Policy and Procedures manual is updated and in use and will need to be placed on CD-Rom.

- 4.1 **Nominations: Jennifer Schultz (SD)** is Nominations Chair this year. Two positions need to be filled, President Elect and Treasurer. Jill Shedd (GA) and Illene Courtright (DE) have volunteered to be on the Nominations Committee. One more volunteer from the west coast was requested to contact Jennifer Schultz (SD). Call for nominations will go out in June to all member states regarding elections.
- 4.2 **ASHA Liaison: Alison Lemke (IA)** serves as the liaison for LC for CSAP, She attended the 2003 spring meeting on March 28 -30 in Washington, DC.

Councilors attended legislators' offices and lobbied for areas of interest; they also ranked priority issues of concern to members, voted on 12 resolutions, and established the Annie Glen award.

5.0 Report of the President Elect: Lisa O'Connor (CA)

The CSAP Spring 2004 conference will be held in Albuquerque, NM and Christine Begay Vining will serve as Local Arrangements Chair. Fall 2004 will take place in Philadelphia, PA. Spring 2005 will be held in Stillwater, MN and Spring 2006 will be in Portland, OR.

Those attending the meeting were reminded to please fill out committee pool forms for appointments in 2004.

Three teleseminars have been held this year. Tina Radichel has offered to conduct a teleseminar on web sites utilizing virtual reality. Ninety minutes in early August was recommended. It may be repeated if interest demands.

CSAP members were also requested to contact their ASHA LCs and give them input on paraprofessionals and ASHA's involvement.

6.0 Report of the President: Ron Bender (TX)

6.1 Local Arrangements 2003

The CSAP President thanked and acknowledged Diane Farrand's (NE) efforts on the Spring 2003 conference. He also thanked committee members: Ann Alexander, Ande Olson, Angie Carman. President Bender expressed enthusiasm for the upcoming conference in Fall 2003 in Chicago, IL.

6.2 CAPCSD – CSAP Alliance Report

Richard Talbott, CAPCSD President provided insight into the importance of an association with CSAP. CAPCSD represents over 95% of all academic graduate programs which belong to this group. This group develops and promulgates position statements on issues associated with communication sciences and disorders including those related to personnel preparation. Major current initiatives were presented.

7.0 Report of the Commissioner on Issues and Planning: Tracy Grammer (OK)

Tracy called attention to the form regarding input on CSAP Teleseminars. Two additional seminars are planned for the fall of 2003. One was previously mentioned by President Elect Lisa O'Connor during her report and another is yet to be determined. Members were also urged to complete the state info data form and turn it in at the close of the session. Agenda input is requested for the Chicago meeting.

8.0 Report of the Commissioner on Technology: Wendy Ellmo (NJ)

Email blasts will continue to go out twice a year on how to use the CSAP listserv. Members should think of their association managers and lobbyists and help them to stay connected. The office will copy them on teleseminar notices. Great information was presented today on web site workshops. The session might be presented again this fall. The discussion list invitation will come with a request to share something fun from your state. Website sponsors Thinking Publications and AGS were thanked as was Gerry Caracciolo. Members were reminded to complete the time capsule form and turn it in on their way out. Thanks were given to all who spoke today, including the executive board.

9.0 Old Business

No old business was brought forth for discussion.

10.0 New Business

No new business was brought forth for discussion.

11.0 Acknowledgements and Recognition

President Bender expressed appreciation for everyone's efforts and indicated that those leaving will be missed. Nancy McKinley (WI) and Lisa O'Connor (CA) assisted with the distribution of certificates to those attending their last meeting: Jeannette Barrow (WA), Illene Courtright (DE), Allyson Goodwyn-Craine (OR), Patricia Hargrove (MN), Ande Olson (NE), Claudia Shannon (KS), Amy Goldman (PA), Stacie Smith (FL), and Stewart Trembath (IA). It was also noted that this would have been Fred Spahr's (DC) last meeting as the executive director of ASHA. The winner of the 50/50 drawing was Nancy McKinley (WI).

12.0 Adjournment

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Lezlie K. Pearce-Hopper
CSAP Recording Secretary