

CSAP Fall 2011 Business Meeting  
San Diego, California  
November 16, 2011  
3:45 p.m.

**Call to Order & Remarks**

**Carol Fleming (AR)**

The meeting was called to order at 3:51 p.m. by President Fleming. Carol thanked all of our speakers and sponsors including: California Speech-Language-Hearing Association (Co-Hosts), EBS Healthcare (Leadership Circle), Invo Healthcare Associates (Friend's Circle), Genesis Rehab Services (Associate Donor), Pearson (Luncheon Sponsor), and Butte Publications (Item Placement).

**Approval of the Spring 2011 Business Meeting Minutes** Dawn Merth-Johnson (WI)

Bring Brag and Moan gifts were presented to the first 10 states that submitted their information: North Carolina, Mississippi, Arkansas, Connecticut, Alaska, South Carolina, Idaho, Tennessee, Missouri, and Texas. A motion to approve the May 2011 Business Meeting Minutes was made by Paulette Gentry, TN and was seconded by Janine Baldis, NV. Motion passed unanimously.

**Treasurer's Report**

**Lonnie Harris (KY)**

Lonnie reported that CSAP is tracking financial trends. There are 43 paid attendees at this meeting. A four meeting average winning of \$500 was reported for the 50/50 raffle. This fall will involve a live auction which tends to average over \$4000 profit for CSAP. Total Assets as of 10/31/11 are at \$107,567, with long-term reserve at \$67,861. A total of 49/52 CSAP members have paid dues this year.

**Old Business**

**President's Report/Nominations:**

**Carol Fleming (AR)**

Carol reported that she completed a "state of the association" email this year. She mentioned changes in the programming for the fall CSAP meeting including the Bring, Brag & Moan. Carol worked closely with Molly, Judi and members of ASHA to plan this meeting based on comments received from the last meeting. CEUs were available for this meeting and participants need to sign up to receive CEUs at the registration table. Carol thanked committee members and local arrangements planners for their efforts this past year.

The nominations committee led by Susan Benson came up with a wonderful slate of officers. Carol mentioned that as state association leaders, we understand the frustrations when people do not participate in the elections. CSAP will be implementing electronic voting listing the state that voted so as to only accept 1 vote per state. 29 states voted in 2009, 25 in 2010 and only 23 this year. Carol announced the 2012-2013 Treasurer as Tara Gregori and the President Elect as Paulette Gentry.

**President-Elect Report:**

**Molly Thompson (AK)**

Molly reported that the teleseminar on Innovative Solutions for Your State Association from July is available for replay for \$20. The next teleseminar will be held in December

on Leadership. Molly has worked under the President and as a member of the Joint Committee and assisted with review of the strategic plan.

**Past-President's Report/Joint Committee:**

**Judith Keller (TX)**

Judi announced that a big role for her office (along with Liz Thomas from the business office) was the review of the Policies and Procedures of CSAP. The Policy and Procedure Manual Meetings were held in June and August and the P & P will be available on-line. Judi also led the review of the CSAP strategic plan. Judi announced that this is her 12<sup>th</sup> CSAP meeting and she will be happy to return to CSAP as President of Texas again.

Three Joint Committee meetings were held this year and they will meet again on Thursday morning. Judi reminded everyone to complete the H.E.L.P. form in the packet. The committee will review the HELP forms.

**Commissioner on Issues and Planning:**

**Robbie Jackson (WA)**

Robbie Jackson (WA) reported that planning for the CSAP spring 2014 is beginning. She encouraged states to consider submitting a proposal to host. The deadline has been extended to February 1, 2012. Robbie reminded CSAP members to complete the evaluation forms for this meeting and suggest topics for future meetings. The committee will be reviewing suggestions participants provide on the conference evaluation forms.

**Time & Place:**

**Carol Fleming (AR)**

**Local Arrangements San Diego, CA**

The gaslamp district is within walking distance and has wonderful restaurants. All CSAP members are invited to the California (CSHA) state party on Friday evening. The hotel website also has restaurant information. Seaport village and Horton Plaza are nearby for shopping.

**Local Arrangements Anchorage, AK-May 2012**

The May 2012 CSAP Meeting will take place in Anchorage, Alaska. A video presentation was shown to highlight the sight from the Anchorage convention and visitors Bureau.

**Local Arrangements Atlanta, GA-November 2012**

Molly will contact GSHA to determine who the local arrangements chair will be.

**Local Arrangements ASHA Headquarters-May 2013**

Deirdre Trent from DC will be the local arrangements chair for May 2013.

**Commissioner on Communication and Technology: Paulette Gentry (TN)**

The CSAP website has been updated and should be reviewed by all; suggestions can be made on the session evaluation forms. Paulette thanked states that have contributed to the newsletter. Paulette has viewed each state's website and encouraged states to view theses as well. She strongly encouraged CSAP members to volunteer for the committees and board.

**E-Newsletter Report:**

**Regina Lemmon (SC)**

Regina has viewed websites and requested pictures from state websites to utilize in the newsletter.

**New Business:**

**Vote on Amendment to By-Laws:**

**Carol Fleming (AR)**

26 states voted in favor of the change and the motion carried:

Article VI – Elections

Section 2

Guidelines for Eligibility for Nomination to an Office

- a. All Presidents, Presidents-Elect and immediate Past Presidents of member state speech-language-hearing associations are eligible to be nominated for Council offices. Individuals must be in their term of office as President-Elect, President or Past President during the **CSAP** calendar year (referred to in Article 3, Section 5) in which nominations are sought.

**Acknowledgements and Recognition:**

**Carol Fleming (AR)**

Certificates of appreciation were presented to the current and outgoing board members.

A check was presented to Judith Keller for the scholarship in her name at Texas Tech University. Commissioners and local arrangements chairs were also recognized for their contributions. CSAP “last-timers” were then recognized at the meeting.

The 50/50 drawing winner of \$345 was Rhea Paul of Connecticut.

Carol’s last role as President was to pass the gavel to Molly Thompson. Molly recognized Carol as outgoing president with a gift from Alaska.

The meeting was adjourned at 4:51 p.m. by Molly Thompson.