

**CSAP Spring Conference
May 20, 2017 Business Meeting**

Board Member Attendees: Michael Kaplan-President, Tim Ball-Immediate Past-President, Kami Rowland, President-Elect, Maryanne Weatherill-Treasurer, Melodee Owens-Secretary, Melissa Joseph-Business Office, Diane Yenerall-Business Office

4:17 pm

Call to Order

Review of November 2016 Business Meeting Minutes

Motioned made by Deb Swain-CA, seconded by Jeff Adams-AR; approved to accept minutes and agenda.

Reports

President's Report-Michael Kaplan

Discussion of speaker information submitted in January to ASHA for CSAP, summary of President's message in newsletter, thanked LaBrita Cash-GA for involvement with newsletter, finalized agenda for CSAP-reminders to finalize presentations and submit to ASHA, working with Kami Rowland for Fall 2017 meeting.

President-Elect's Report-Kami Rowland

Report submitted regarding activities: securing speakers for CSAP, teleseminar option, and submission for Honors/Awards with ASHA.

Past President's Report/Joint Committee Report-Tim Ball

Congratulations given to members on making CSAP great again, thanks given for attendance, and praise given to Kentucky for hosting a great event. Asked members to consider hosting CSAP in 2020.

2018-St. Louis, MO

2019-Little Rock, AR

Requested participation and submission for the Nancy McKinley Award-review of characteristics and criteria for selection.

Joint Committee-completion of HELP forms. Will be meeting with Committee in the morning to discuss.

Treasurer-Maryanne Weatherill

Financial reports reviewed. Assets improving revenue and budget appears on track with current needs.

Old Business

Newsletter-LaBrita Cash-GA "Advocacy in the State" 10 states participated. Fall newsletter will focus on grants. Requested submissions. Noted "Medicaid Minute" section. CSAP will be sending email requests.

New Business

Strategic Plan-Michael will lead a discussion to develop a new CSAP strategic plan at the November CSAP Board Meeting, as the current strategic plan has expired. Membership will be sent surveys to help develop strategic plan. Current strategic areas are: Leadership/Professional Development,

Communication/Collaboration, Membership, Organization/Finances. Complete revision will be introduced at the Fall 2017 CSAP conference to the membership.

Acknowledgements/Recognitions

Deb Swain-CA acknowledged as a “last-timer”.

June 7, 2017 last day to submit hours to ASHA for CE credit for CSAP

Thank-you to EBS for partnering with CSAP

4:40 p.m. Adjournment

Motion made by Elizabeth-SC and seconded by Mary-NJ. Motioned carried.

Minutes respectfully submitted by Melodee Owens, CSAP Secretary.

June 30, 2017