

CSAP Business Meeting Minutes | Spring 2015 | May 16, 2015

Called to Order

Approval of November 2014 Minutes

Michael from New Mexico made a motion to approve, Tammy Cranfill from Kentucky

Reports

Treasurer's Report: President Douglas Parham- reported on behalf of Amber Heape CSAP has 149% in reserves.

President's report- President's position was reviewed and commissioners and chairs were appointed. Craven Management was thanked for their services. The President stressed the importance of feedback from the attendees. Members of the Joint Committee and the CSAP President, President-Elect, Past President will participate in a meeting tomorrow. Feedback was requested on any issues related to your state. He reported that the Joint Committee has met twice; face to face and via telephone conference. Met in November 2014 with ASHA and will meet again in November 2015 to discuss the *Memorandum of Understanding*. This is an annual agreement between CSAP and ASHA.

President- Elect-Tim Ball, thanked Oklahoma for hosting the spring event. Mentioned the need to have emergency contact information of participants.

Past President- Rachel Williams, described her role, financial statement, Joint Committee, reminded attendees it is very important to fill out HELP Forms so CSAP can be aware of issues and help.

Newsletter - President Parham requested articles for CSAP Newsletter due June 15, 2015. The newsletter is published quarterly and indicated this is a great way to let other association know what is happening in their state organization.

Time and Place Committee- Michael Kaplan asked attendees to consider hosting the Spring 2018 Conference. Proposals are due by September 1st, 2015.

Nominations- Rachel Powell will help coordinate the 2015 Election process. The successful candidates will begin their terms January 1, 2016.

Old Business

None to report.

New Business

Nominations are now being accepted for President-elect and Treasurer (2 year term) full descriptions available on the CSAP website. Send emails to President Parham to answer questions regarding time commitments, charges, and initiatives.

Miscellaneous Announcements

CSAP website contains all sorts of resources, by-laws, policy and procedures.

Camille from Mississippi suggested submitting state conference information.

Rachel Williams mentioned there are hand-outs from previous meetings on the website under "resources" to help other states.

Acknowledgments and Recognitions

President Parham- Thanked members of executive board, Melanie Hudson, EBS sponsors, ASHA- speakers, Members of Oklahoma Contingency for being such great hosts, Melissa Joseph and Christine DeHart of Craven Management.

Fall Meeting Arrangements

November 11, 2015 Denver, CO

Melissa Joseph will be in touch regarding location.

Adjournment:

Motion was made by Barb Goodson (Illinois). Melanie McDonald (Texas) seconded. Motion carried.

Spring 2015 CSAP Business Meeting Minutes respectfully submitted by Kelli Zeimetz-Mehmert, secretary.