

CSAP Business Meeting Minutes Fall 2015 - Denver, Colorado

Called to Order

Approval of May 2015 Meeting Minutes

Tammy Cranfill from Kentucky made a motion to approve. Michael Kaplan from New Mexico seconded. Motion carried.

Reports

President's Report: President Parham described the position of the President including the job description, responsibilities for coordinating the meetings in spring and fall. The President works closely with Craven management (Melissa Joseph) to set up the agenda, find speakers, identify people who are interested in serving on committees. President Parham encouraged attendees to complete the survey (Pink form) to provide feedback which is taken seriously when planning upcoming meetings. The executive board meeting occurs a day prior to the conference. The budget is addressed and approved at the fall meeting for the next year. Future meeting sites are also discussed. The President is also a member of the joint committee which addresses any issues states are having. President Parham encouraged states to complete the HELP form.

Treasurer report:

Amber Heape reported that her duties include reviewing the financial statements every month. Last year CSAP had 151% of funds in reserves.

President- Elect: Tim Ball thanked the Colorado delegation for the gracious hospitality. Tim also thanked Doug Parham for his work in coordinating the meeting. Tim requested feedback for the Spring meeting.

Past President- Rachel Williams described her role. Rachel had also been working with nominations committee. Rachel made comments about Joint Committee and reminded attendees it is very important to fill out HELP Forms so CSAP can be aware of issues and help. As Past President, Rachel also communicates with ASHA's legislative committee.

Newsletter- President Parham requested articles for CSAP Newsletter. The newsletter is published quarterly.

Nominations Committee- Rachel Powell helped with nominations and organized the ballots.

Old Business

Election results: Michael Kaplan, President-Elect of CSAP
Maryann Weatherill from Georgia will be Treasurer.

New Business

Executive Board voted for the 2018 meeting site which will be held in St. Louis, Missouri

Miscellaneous Announcements

Michael Kaplan- provided a brief update on New Mexico, the site for the Spring meeting which will be held on May 13-14, 2016. The hotel is historic, La Fonda on the Plaza. Santa Fe is the oldest capital in US and is 7000 ft above sea level.

Acknowledgments and Recognitions

Last Timers- President Parham acknowledged last timers and thanked them for their service.

President Parham- Thanked members of executive board, PEARSON, and Craven Management

Adjournment: Motion was made by Barb Goodson (Illinois). Melanie McDonald (Texas) seconded. Motion carried.