

CSAP 2014 Spring Conference Business Meeting Minutes– May 17, 2014

Call to order at 4:33 pm.

Unanimous approval of November 2013 minutes. Motion to approve by Danila McAsey (Illinois) and seconded by Karen Senior (South Carolina).

Executive Board Reports

Treasurers report- Amber Heape

Total assets up 2.5% and long term reserves at its highest point. Made small profit last year due to long term reserve increase. 45 states paid membership their 2014 dues. Motion to approve the minutes by Tammy Cranfill (Kentucky) and seconded by Karen Senior (South Carolina). The live auction raised more than \$2,900.

President Report- Rachel Williams

Rachel reviewed attendee evaluation forms in order to plan Spring Conference agenda. Committee pool forms were reviewed to select possible candidates for open positions and committee members. Maintained regular contact with the CSAP office and collaborated with newly appointed e-newsletter commissioner Valerie Herskowitz and asked for articles to be sent in from each state for the next CSAP newsletter. Worked on ASHA/CSAP joint committee and expressed interest in maintaining connections/work with the CSAP board and ASHA leaders. Currently working with Florida on plans for fall ASHA conference.

President-Elect Report - Douglas Parham

Notified the membership that he proposed a change to the CSAP Bylaws in regards to the date of spring CSAP meetings. Worked with joint committee to review Help forms. Reviewed questions regarding CE revenue and created a survey to gather state responses. Results of the survey will be discussed with states at a later date. Doug also requested input regarding ASHA conference interests and topics.

Past President Report - Paulette Gentry

Paulette worked with current board members and continued her efforts with Joint committee efforts for state associations. Current success is having states return and now present for Spring CSAP meeting. Paulette will continue to work with Nominations Chair to organize the elections.

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Joint Committee Reports

Local arrangements 2014-

Dawn Merth-Johnson thanked the CSAP members for attending Milwaukee for the Spring 2014 Conference in Milwaukee, Wisconsin.

Nominations-

Karen Senior discussed the vacant positions, President Elect and Secretary and encouraged any interested members to contact Karen Senior or a member of the board.

Commissioner of Communication and Technology-

Discussion regarding resignation of previous Commissioner. Board Members are currently looking for replacement for position.

Commissioner on issues and planning-

CSAP board will be appointing a new commissioner. Interested members should contact Rachel Williams

Time and place-

Rachel Williams encouraged members to submit a proposal for the 2017 Spring Conference.

New Business- Rachel Williams

A bylaw revision was proposed to change the current wording "A spring meeting shall be held during some portion of the third weekend in May". The floor was opened and all suggestion, proposals and other recommendations were discussed. Proposed options included "held in the spring" to allow for flexibility in scheduling. CSAP members favored the wording of "in the spring" or giving another end point. Mississippi asked about whether the option of April or May was possible. Various perspectives were given for May weekend options and why Spring was a more feasible option. Mary Bahr Schwenke (Wisconsin) questioned the history behind the third weekend in May. Response from Larry Molt (Alabama) was that the meeting date was six months from the ASHA convention in November. Sarah Baker (Oklahoma) made a motion to revise the Bylaws to read " Each year, one meeting shall be held anytime in the spring and a fall meeting shall be held in conjunction with the annual convention of American Speech-Language-Hearing Association (ASHA) ", replacing the "third weekend in May" language. Motion was seconded by Amber Heape.

Paulette Gentry discussed the Nancy McKinley award and nominations process.

The 50/50 raffle winner was Dawn Merth-Jonson (Wisconsin).

The meeting was adjourned at 5:12 pm. Motion to adjourn by Danila McAsey and seconded by Becky Cermak.