

CSAP Spring Business Meeting  
Rockville, MD  
May 18, 2013

**Call to Order**

The meeting was called to order by Paulette Gentry by 4:38 pm.

**Approval of November 2012 minutes**

The minutes were motioned for approval by Danila McAsey, IL and seconded by Carrie Cilento, VA. The vote passed unanimously.

**Treasurer's report**

Tara reported on the reserves and budget. The projected budget was improved by the Fall CSAP in Alaska. Tara reported on the Spring live auction proceeds that profited \$3432. CSAP membership numbers were reported. At the time of the report, 46 states are current members. Tara reminded each state to pay their dues for CSAP as some states have not paid their annual dues. The minutes were motioned for approval by Danila McAsey, IL and seconded by Carrie Cilento, VA.

**President's Report**

Paulette stated that she worked closely with the Management firm and thanked the DMV for all their hard work in collaboration with the local arrangements (Diedre from DC, Carrie from VA and Nancy from MD). She also thanked the Lisa and the entire Management Company from Maryland for their support.

**President Elect's Report**

Rachel stated her work with President and Past President in planning of the conference. She spoke about the importance of completing the conference survey.

**Past President's Report**

Molly stated that she worked with the Nominations committee and acted as the CSAP Liaison on the Advisory Council. Support for Paulette as needed.

**E-Newsletter Report**

Paulette requested State Association leaders to send in articles that they feel are dynamic to email/contact Regina Lemmon for the upcoming newsletter. CSAP Board is currently looking for another newsletter editor and asked for those interested to return the information in the committee forms.

**Joint Committee Report**

Molly attended the CSAP Joint Committee meeting and spoke about troubleshooting problems for state organizations. She also spoke about completing the HELP forms.

**Local Arrangements Fall 2013 Meeting**

Danila McAsey (IL) welcomed CSAP to Illinois in the fall. She will send out additional information and preconvention conferences.

### **Commissioner on Issues and Planning**

Amber asked for all First Timers to stand up. A first timer's packet was completed for each attendee with the help of the Management Company. Amber will work with the Management Company for course evaluations as well as the Time and Place Committee. Paulette stated that completed forms could be given to any Board Member.

### **Commissioner on Communication and Technology**

No report at this time.

### **Time and Place Committee**

Tracy spoke about the 2014 CSAP Meeting in Oklahoma. She stated that the committee is planning numerous events and is looking for a Spring 2016 location. The completed application must be submitted by 9/1/13. You can contact Tracy Grammar for additional information.

### **Nominations Committee**

Kellie stated that the Nominations Committee is attempting to motivate students to submit a nomination or nominate themselves. You can look for the nominations information through the CSAP Listserve.

### **Old Business**

No old business to address.

### **Acknowledgements and Recognition**

Paulette acknowledged our sponsor for this session, EBS. She spoke about the special person that tragically lost her life this month. Those who knew Nancy Jo honored her life as both as a wonderful person as well as Speech-Language Pathologist.

Last Timers were given their certificates for attending their last CSAP Conference.

Linda, Kellie, Brenda, Lisa, Bryan, Brenda

Paulette acknowledged the Local Arrangements in Chicago again.

Lisa Oriolo, Maryland's Executive Manager won the 50/50 raffle.

Paulette thanked all CSAP attendees.

Paulette asked for any remarks- no additional information was presented.

Amber Heape motioned the meeting be adjourned. Danila McAsey seconded the motion.

Meeting adjourned at 5:07 pm.