

CSAP Fall 2012 Business Meeting
Atlanta, Georgia
November 14, 2012
3:45 p.m.

Call to Order & Remarks

Molly Thompson (AK)

The meeting was called to order at 3:52 p.m. by President Thompson.

Approval of the Spring 2012 Business Meeting Minutes Dawn Merth-Johnson (WI)

The first 10 states that submitted their information for Bring Brag Moan included: Tennessee, Illinois, Missouri, Iowa, New Mexico, Virginia, Vermont, South Carolina, Idaho, and Florida. They received a gift from Wisconsin. The May 2012 Business Meeting Minutes were reviewed and accepted as submitted.

Treasurer's Report

Tara Gregori (SC)

Tara reported that CSAP is tracking financial trends. Total assets are at \$117,914 up 10% from last year. The market fluctuations have had a direct impact on the Total Assets. Long term reserve is at \$74,243 up >10% from last year. The target reserve is 150% and we are currently at 115%. Year end budget includes a projected deficit. Next year's budget deficit is projected to be \$3269. The registration fee for CSAP meetings will go up next year to cover additional expenses. A total of 46/52 states have paid membership dues to CSAP. There are 50 paid attendees at this meeting. The auction 50/50 winner will receive \$360. The auction will be held after this meeting. Janice Wright, Ohio, moved to approve the treasurer's report with a second by Tracy Grammer, Oklahoma. The motion passed unanimously.

Old Business

Past-President's Report/Joint Committee:

Carol Fleming (AR)

Carol announced that she has served at the pleasure of the president. She has been updating the CSAP facebook page.

Carol chaired the Joint Committee this year. The committee will meet Friday morning to review the H.E.L.P. forms. Carol reminded everyone to complete the H.E.L.P. form in the packet. She has received 10 forms so far.

President-Elect Report:

Paulette Gentry (TN)

Paulette reported that she has worked with the Joint committee. She reminded everyone to complete the evaluation forms for planning of future meetings. Paulette has reviewed the strategic plan. A teleseminar was presented on Robert's Rules. Another is coming in January on "Updates: Changes and Requirements for ASHA CEUs". She has assisted the Time and Place committee to plan the next CSAP meetings. D.C, Maryland and Virginia will be co-hosting the Spring 2013 meeting.

President's Reports:**Molly Thompson (AK)**

Molly reported that she has completed a performance review with the CSAP office, reviewed and monitored the timeline. She worked closely with Paulette, Carol, and members of ASHA to plan this meeting based on comments received from the last meeting. Molly thanked committee members and local arrangements planners for their efforts this past year.

Nominations**Amber Heape (SC)**

The nominations committee led by Amber Heape received nominations for the positions of President-Elect and Secretary. Members must be serving in the position of President, President-Elect or Past-President in the calendar year of elections. The new President-Elect is Rachel Williams from Florida. The new Secretary is Seijra Toogood from Virginia.

Commissioner on Issues and Planning:**Janice Wright (OH)**

Janice reminded CSAP members to complete the evaluation forms for this meeting and suggest topics for future meetings. The committee will be reviewing suggestions participants provide on the conference evaluation forms.

Time & Place**Tracy Grammer (OK)**

There were 2 proposals received for May 2015 and the board will review and select between Santa Fe, New Mexico and Oklahoma City, Oklahoma.

Local Arrangements Atlanta, GA-November 2012

Kelly Ball was the local arrangements chair for the fall meeting.

Local Arrangements ASHA Headquarters-May 2013

Diedre Trent, Nancy Brandenburger, and C. Edward Vann will all host the spring CSAP meeting in 2013.

Local Arrangements Chicago, IL - November 2013

Danila McAsey and Brenda Wilson will co-chair the fall ASHA meeting.

Local Arrangements Milwaukee, WI - May 2014

Dawn Merth-Johnson and Mary Bahr Schwenke will co-chair the local arrangements for the spring CSAP meeting in 2014.

Local Arrangements Orlando, FL - November 2014

CSAP will be held in Orlando in the fall of 2014 with co-chairs TBA.

Commissioner on Communication and Technology/E-Newsletter:Rachel Williams (FL)

CSAP has a listserv that we can post questions on as well as the facebook site and website. Rachel thanked states that have contributed to the newsletter. She strongly encouraged CSAP members to update contact information. CSAP broadcast is available for members to make announcements. Webinars are also available for tele-replay.

New Business:

NSSHLA and CSAP

Molly Thompson (AK)

The board has discussed a proposal that was submitted by NSSLHA Past President Megan Carey for leadership training for NSSLHA officers. NSSHLA would like the opportunity to attend CSAP meetings.

50/50 Drawing

Tara Gregori (SC)

The 50/50 drawing winner of \$360 was Sarah Angerman from Minnesota.

Acknowledgements and Recognition:

Molly Thompson (AK)

Molly thanked conference attendees, the executive board, commissioners and local arrangements chairs for their contributions. Paulette presented a gift to Molly for her work as president of CSAP. The “last-timers” were then recognized at the meeting.

Diedre Trent, Nancy Brandenburger, and C. Edward Vann will co-host the spring CSAP meeting in 2013. There is a virtual tour of the headquarters on the ASHA website. ASHA national office here we come!

The gavel was passed from Molly to President Elect, Paulette Gentry.

The meeting was adjourned at 4:33 p.m. by Paulette Gentry.