

**CSAP Spring 2012 Business Meeting**  
**Anchorage, Alaska**  
**May 19, 2012**  
**3:45 p.m.**

**Call to Order & Remarks**

**Molly Thompson (AK)**

The meeting was called to order at 3:46 p.m. by President Thompson. Molly asked for a moment in memory of former CSAP president Lisa Cabiale O'Connor. Information will be available on the website for those who would like to donate to a scholarship fund in her name. Molly thanked all of our speakers and sponsors.

**Approval of the Fall 2011 Business Meeting Minutes** Dawn Merth-Johnson (WI)

Bring Brag and Moan gifts were presented to the first 10 states that submitted their information: North Carolina, West Virginia, Missouri, South Carolina, South Dakota, Texas, Arkansas, California, Virginia, and Ohio. A motion to approve the November 2011 Business Meeting Minutes was made by Becky Cermak, South Dakota and was seconded by Tracy Grammer, Oklahoma. Motion passed unanimously.

**Treasurer's Report**

**Tara Gregori (SC)**

Tara reported that CSAP is tracking financial trends. Total assets are at \$118,557 up 2.4% from last year. Long term reserve is at \$72,854 up 5% from last year. Year-end budget included a \$1560 surplus. A deficit was projected for this year and the hope is that a draw down will not be needed. A thank-you to EBS for sponsoring a total of \$4200. A total of 43/52 states have paid membership dues to CSAP. There are 44 paid attendees at this meeting. 50/50 winner will receive \$399. \$3100 was brought in from the auction last evening. Judith Keller, Texas moved to approve the treasurer's report with a second by Michael Kaplan, New Mexico. Motion passed unanimously.

**Old Business**

**Past-President's Report/Joint Committee:**

**Carol Fleming (AR)**

Carol announced that she has served at the pleasure of the president. She has updated the website

CSAP chaired the Joint Committee this year and updated the H.E.L.P. form. The committee met today during lunch. Carol reminded everyone to complete the H.E.L.P. form in the packet. The committee will review the HELP forms with a conference call following this meeting.

**President-Elect Report:**

**Paulette Gentry (TN)**

Paulette reported that a teleseminar is coming soon on Robert's Rules. She has assisted the Time and Place committee to plan the next CSAP meetings. Maryland and Virginia will be co-hosting the Spring 2013 meeting.

**President's Report/Nominations:**

**Molly Thompson (AK)**

Molly reported that she has now filled all of the committee positions. She worked closely with Paulette, Carol, and members of ASHA to plan this meeting based on comments received from the last meeting. CEUs were available for this meeting and participants need to sign up to receive CEUs at the registration table. Molly thanked committee members and local arrangements planners for their efforts this past year.

**Commissioner on Communication and Technology: Rachel Williams (FL)**

CSAP has a listserv that we can post questions on as well as the facebook site and website. Rachel thanked states that have contributed to the newsletter. She strongly encouraged CSAP members to update contact information. CSAP broadcast is available for members to make announcements. Webinars are also available for telereplay.

**E-Newsletter Report/Technology Committee: Regina Lemmon (SC)**

Regina has viewed websites and requested pictures from state websites to utilize in the newsletter. She asked for states to provide her with information on May is Better Hearing and Speech Month and other issues in the states.

**Time & Place: Susan Benson (OK)**

There was one proposal for May 2014 and the board reviewed and selected Wisconsin. The deadline is September 1, 2012 to submit to host in 2015.

**Local Arrangements ASHA Headquarters-May 2013**

Deirdre Trent from DC will be the local arrangements chair for May 2013.

**Commissioner on Issues and Planning: Molly Thompson (AK)**

Molly reported that planning for the CSAP spring 2015 is beginning. She reminded CSAP members to complete the evaluation forms for this meeting and suggest topics for future meetings. The committee will be reviewing suggestions participants provide on the conference evaluation forms.

**Nominations: Amber Heape (SC)**

The nominations committee led by Amber Heape sent out an eblast informing members that the call for nominations will open June 15. President-Elect and Secretary positions are open. Members must be serving in the position of President, President-Elect or Past-President in the calendar year of elections.

**Local Arrangements Atlanta, GA-November 2012**

Kelly Ball is the local arrangements chair for the fall meeting. There are brochures available that highlight activities available in Atlanta.

Molly announced that the executive board voted to move the Nancy McKinley Award to the fall for presentation

**New Business:**

**Acknowledgements and Recognition: Molly Thompson (AK)**

Molly thanked conference attendees, EBS, the Anchorage convention and visitors Bureau, and the executive board. Past Presidents and other members of ARKSHA donated door prizes and auction items and helped to organize the event. Commissioners and local arrangements chairs were also recognized for their contributions. CSAP "last-timers" were then recognized at the meeting.

The 50/50 drawing winner of \$399 was Monica Scott from Arkansas.

Atlanta here we come!

The meeting was adjourned at 4:27 p.m. by Molly Thompson.