

The New Mexico Speech, Language and Hearing Association would like to know the following:

- 1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length.**
- 2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.).**
- 3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.**

Sandra Nettleton, New Mexico Speech, Language and Hearing Association, President
Michael Kaplan, New Mexico Speech, Language and Hearing Association, Past President

Kentucky

1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length.
Have agenda items already sent out as well as sharing notes ahead of time. Clearly state that they are to have the notes completed and read before the meeting
2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.).
Ours runs from Wednesday evening to Saturday at noon
3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.
Member: Early bird sign up \$165 and we do take reciprocal state members of OH, IN, and TN
Non-member: \$295

Ohio

1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length.
 - Well designed agenda with only content that cannot be discussed by email
 - Everyone should be offered a chance to provide an update/ report but everyone should not feel inclined to say anything other than “nothing to report”
 - Hold meetings frequently enough to keep agenda items to 2-3 hot topics
2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.).
 - 2 full days with 1 day of a la carte activities
3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.
 - Fees listed on our website
at: <http://www.ohioslha.org/pdf/Convention/2017OSLHAConventionRates.pdf>

Donna Edwards

OSLHA President
Board Certified Specialist in Swallowing and Swallowing Disorders
Speech Language Pathologist III
From North Dakota . . .

Dear CSAPer,

The New Mexico Speech, Language and Hearing Association would like to know the following:

1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length. [Can you do it during a lunch hour? Or have a room reserved for only X amount of hours? So the meeting needs to be adjourned?](#)
2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.).
[2](#)
3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.
[\\$75 member, \\$120 non-member, \\$25 student](#)

From Arizona!

1. We just started using a 'consent agenda'. Our last meeting was 40 minutes long!!! We are so excited about this. All the reports are sent to the board early. At the beginning of the meeting, the reports are approved all at once. If someone has questions or if there's any discussion about any of the reports, we allow time for that. It worked out great at our last meeting.
2. Our ArSHA conventions are two full days (a Friday and a Saturday)
3. Our fees for last year's convention was as follows:

Early Bird Registration 2 Days:

- \$225 Member
- \$350 Non-Member
- 3 or more ArSHA members, same agency, \$200/person
- \$100 Student Member
- \$100 Parent (cannot be licensed as SLP/AuD)

Early Bird Registration 1 Day: Friday -or- Saturday

- \$175 Member
- \$225 Non-Member
- 3 or more ArSHA members, same agency, \$160/person
- \$50 Student Member
- \$50 Parent (cannot be licensed as SLP/AuD)

Audiology Registration: One day only

- \$95 Audiology
Registration Late Fee (after Wednesday, March 18, 2016)
- \$30 2 Day Registration Late Fee
- \$30 1 Day Registration Late Fee

South Carolina

1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length. We have a STRICT time ordered agenda set before our meeting. Each individual receives a copy of the agenda prior to meeting and know how long they have to speak. The president is responsible for keeping us all on track and on time. Since our meetings are run this way, no one is "offended" if time is called on them. If we need extra time, those that can stay after do, but those that can't are not expected to. Any information that is shared after scheduled time is sent to those who had to leave.

2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.). Our convention is 3 days.

3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.

Registration fees:

- SCSHA Member (\$156.00)
- Non-Member (\$271.00)
- Student Member (\$51.00)
- Student Non-Member (\$111.00)
- Presenter Registration (\$96.00)

Single Day registration:

- Thursday- SCSHA Member (\$121.00)
- Friday- SCSHA Member (\$121.00)
- Thursday- Non Member (\$201.00)
- Friday- Non Member (\$201.00)
- Thursday- Student Member (\$41.00)
- Friday- Student Member (\$41.00)
- Thursday- Student Non Member (\$86.00)
- Friday- Student Non Member (\$86.00)

We offer Short Courses Too:

Short Course WITH Registration

- Short Course 1 (\$30.00)
- Short Course 2 (\$30.00)

Short Course ONLY

- Short Course 1 (\$85.00)
- Short Course 2 (\$85.00)

Hope this helps!

Elizabeth Fogle

President-Elect of SCSHA

2017 Convention Chairman

Oklahoma

1. All of our board meetings last about 3 hours, we schedule them from 9-12 on a Saturday morning.
2. Our state convention is 2 days long
3. We have a 1-day and a 2-day rate at the convention, it's cheaper by the day to attend both days, but basically it's about \$125 for one day and \$175 for two days (or close to that I believe). We are considering a rate hike for 2017. We do charge more for the nonmember rate (I think about 50 more), so most just join the association to get the member rate. Life members attend for free.

Suzanne Kimball
Oklahoma

1. Our board meetings typically last 3-4 hours.
I don't know how to limit however, we design a thorough agenda all members see prior to meeting which helps us all plan accordingly.
2. 2 full days
3. Will follow up

Shari DeVeney
Nebraska

1. No, other than I try to carefully review the agenda items and determine the approximate length of time each will take. If it looks like we won't be able to address some items in a timely manner, sometimes I remove them and save them for the next meeting or let the board know that we likely won't address X, Y, Z today, but I want it on their radar for next time. Also, we will occasionally conduct a conference call or two between meetings if a vote is needed on something between board meetings. This can help save time as well.
2. 2 days
3. \$180 members \$240 non-member.

From North Dakota . . .

Dear CSAPer,

The New Mexico Speech, Language and Hearing Association would like to know the following:

1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length. Can you do it during a lunch hour? Or have a room reserved for only X amount of hours? So the meeting needs to be adjourned?
2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.).
2
3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.
\$75 member, \$120 non-member, \$25 student

North Carolina

1. This is tough. I started having the board review the agenda at the very beginning of the meeting, add things if needed, and then approve the agenda before we start, with goal being we stick to the agenda and not go wayward. This is usually effective, but sometimes there is so much to cover that 2 hours is not sufficient.
2. 2.5 days is Convention
3. \$200 for members, \$450 for non-members

Responses from Arizona

1. We just moved to a consent agenda which shortened our board meeting considerably. All the standard reports and motions are sent out ahead of time for board members to read and then at the board meeting, one motion is made to accept those. That leaves more time for "meatier" issues but still shortens the time. We were done in under an hour last week. You can google consent agenda, but if you have other questions about how it works, you can contact me at lorriandrews@cox.net.
 2. Our annual convention is 2 days long, Friday and Saturday.
 3. Member rate for convention is \$225 and non-member is \$350
- Lorri Andrews, Arizona Speech Language Hearing Association, President

From Missouri:

1. We have four board meetings a year: Typically our January Board Meeting is a conference call (weather in Missouri in January is iffy at best) and it normally does not last more than 2 hours. In September, we have a face to face meeting (which may become a phone in meeting as well) and it typically does not last more than 2 hours. In April prior to our Convention, we have a meeting and it usually lasts around 4 hours mainly wrapping all the Convention details. This particular meeting has been decreased a lot over the past few years as we address a lot of issues through email prior to Convention. Our July Board Retreat varies - some years (our Strategic Plan years) our meetings may cover several hours over 2 days. We are looking to condense our normal July Retreat to a few hours (4-6) in July. This is usually a very packed meeting as we do our Budget, exchange of offices, etc. Depending on issues within the state, our meetings can vary in length, but I would say our average time across the board is 3-4 hours.

2. Our State Convention begins on Thursday evening with two 1 hour CEU opportunities - a Round Robin of presenters and an ASK MSHA Session, Friday is a full day of sessions beginning at 8 and ending at 5, Saturday is full from 8-5:30, and Sunday is from 8-12.

3. Convention rates: Early Bird Member \$145/After February 23 Member is \$185. If they attend a Day Institute it is an additional \$55. Other State Association Members is the same price as Members. Non Members early bird is \$225, after February 23 is \$265. Day Institute addition is \$55. Student members early bird is \$70, after February 23 is \$110. Day Institute is \$40. Student nonmembers \$95 for early bird, and \$135 after February 23. Day Institutue is \$40

Feel free to contact me with other questions.

Sharon Sowder
MSHA President

Here are Vermont's answers to your questions:

1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length.

We use a time-ordered agenda for our teleconferences. Our meetings are in the evening (6:30-8:00 pm) and usually everyone wants to end on time.

2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.).

1.5 days

3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.

October 2016:

Both days: \$250 Member and \$330 Non-Member

Half day: \$100 Member and \$150 Non-Member

One day: \$180 Member and \$230 Non-Member

Students: \$50 both days or \$25 for one day

Regards,

Catherine Lavigne, President

Vermont Speech-Language Hearing Assoc (VSHA)

New Hampshire

Board meetings never go for 2 hours. I plan an agenda being mindful to not overload it. If we are going too long, I table some items until next month. I also try really hard to keep discussion on the agenda items. I request that if members want to share personal anecdotes that they do so after the meeting has adjourned in fairness to all. Most of us have an hour drive home!

We have historically had two 1-day conferences per year. We are moving to a 2-day event for 2017.

We haven't set our prices for this year's convention yet. It will be held in March.

Annie Doyle, M.A., CCC-SLP
President, New Hampshire Speech, Language Hearing Association, Inc.

West Virginia

1. Do you have a suggestion on how to limit board meetings to no more than 2 hours in length. **No, I do not. Our executive board meetings are held quarterly and usually last about 4 hours in length. There is really no way for us to cover the information in two hours or less.**
2. How many days is your annual state Convention? (1, 1.5, 2, 3, etc.). **3.... Half day Wednesday, Full days Thursday/Friday, and half day Saturday.**
3. What does your association charge to attend your annual Convention? Please include member vs. non-member rate.

	<u>Early</u>	<u>Late</u>
WVSHA Member 1 DAY	\$140.00	\$150.00
WVSHA Member 2 DAYS	\$170.00	\$190.00
WVSHA Member 3-4 DAYS	\$195.00	\$205.00
WVSHA Nonmember 1 DAY	\$270.00	\$280.00
WVSHA NonMember 2 DAYS	\$300.00	\$320.00
WVSHA NonMember 3-4 DAYS	\$320.00	\$330.00
Full Time Students 1 Day	\$ 10.00	\$ 15.00
Full Time Students 2-3-4 DAYS	\$ 15.00	\$ 20.00

Hope that helps
Rhea Dyer
Connecticut

1. Have an agenda that is stuck to and given to President prior to meeting from the different committees
2. Our fall conference is 1 day and our Spring is 1-2 days. Some full days, some half days
3. WE charge depending on speakers. \$60.00 (evening) for .3 CEUS \$180 (all day) .6 CEUS

Julie Zellner

California

I am forwarding you information on conference registration for our annual convention. The link has detailed costs for registration.

In regards to other information that New Mexico requested it is as follows:

1. Our BOD meetings are one and a half days
2. Our convention is 3.5 days.
- 3.

Registration <https://www.csha.org/Portals/62/Documents/2017%20Convention/Planning%20Budgeting%20Tool%20Kit.pdf?ver=2016-09-21-134740-370>

Deb Swain

Colorado

1. Have an agenda ready. Park issues that need further research or need further discussion. Assign roles.
2. Varies, 1 to 2 days
3. For a 2 day conference, early bird: member \$130, non member \$230, single day member \$100, nonmember \$200

Liliana Stagakes, M.S., CCCSLP
CSHA President-Elect 2016

New Jersey

1. Our in-person meetings last 3 hours. Online meetings can run less time.
Ways, to decrease board meeting time.
 - a. Meet more frequently with shorter agendas.
 - b. Time order the agenda; limit speaking time; call the question when exchange is going nowhere.
2. Two meeting days.
- 3.

	Two-Day	One-Day
Regular Members	\$250	\$150
Life Members	\$150	\$125
Non-Members	\$350	\$250
Student Members	\$50	\$50
Student Non-Members	\$110	\$110

Please note that there will be a \$25 fee added to registrations received after March 16, 2017.

Good luck to both of you.
Jerry

From: Scott Zellner

1. Have an agenda that is stuck to and given to President prior to meeting from the different committees.
2. Our fall conference is 1 day and our Spring is 1-2 days. This year we did a full day.
3. WE charge depending on speakers. \$60.00 for .3 CEUS .55 \$130 for members